1913–2013
Empowering Storytellers

The UNIVERSITY of OKLAHOMA
GAYLORD COLLEGE
of Journalism and Mass Communication
Gaylord College of Journalism

Computer Labs
Overview

- Locations
- Software
- Lab Access
- Support
- Good Practice
Locations

Copeland Hall = COH  Gaylord Hall = GYLD

COH 215, COH 233, COH 336, Foley Stage

GYLD Phase 1: Edit Bays 1-10, Audio Bays 1-2, Graphics Bay, 1000 (Convergence), 1010 (Newsroom), 1020, 1030, 1040,

GYLD Phase 2: 1120, 1130, 2150, 2150 Wireless, and the EKGL Wireless
**Copeland Hall Labs**

- **COH 215(17):** Multimedia Lab with projector, and Apple Remote Desktop
- **COH 233(15):** Adjunct Suite with 15 computer cubicles
- **COH 336(17):** Writing Lab with projector and Apple Remote Desktop
GYLD 1000 (29): Multimedia Lab open to all students enrolled in a JMC-listed course. Current Valid OU ID required.

Monday - Thursday: 8 a.m. - 12 midnight

Friday: 8 a.m. - 5 p.m.

Saturday: 1 p.m. to 7 p.m.
( on non-home football game Saturdays)

Sunday: 12 noon - 12 midnight
GYLD 2150 (25): Multimedia Lab open to all students enrolled in a JMC-listed course. Current Valid OU ID required.

Monday - Thursday: 8 a.m. - 10 p.m.

Friday: 8 a.m. - 5 p.m.

Sunday: 12 noon - 10 p.m.

4 Collaboration Stations
Collaboration Stations

Collaboration Station

To use: Request MacBook, keyboard & mouse
Gaylord Hall Labs

- GYLD 1020(17): Multimedia Lab w/ Avid Media Composer. Dual Boot w/ iNews
- GYLD 1030(17): Multimedia Lab w/ Avid Media Composer/Pro Tools. Dual Boot w/ iNews
- GYLD 1040(17): Multimedia Lab 27-inch iMacs and Apple TV
Gaylord Hall Labs

- GYLD 1120(27): Multimedia Lab w/Apple TV
- GYLD 1130(17): Multimedia Lab w/Apple TV
Gaylord Hall Labs

- **Edit Bays:** 10 video editing stations. 30-inch Display with output display and speakers. Reserved for video production classes. Reserve through BookingPOINT.

- **Audio Bays:** Two Pro Tools editing stations and a sound proof booth for voice recording

- **News Room:** 8 dual-boot iMacs

- **19 fibre-connected editing stations**
Software

- Microsoft Office 2011 Professional: Word, Excel, PowerPoint
- iWork '09: Pages, Numbers, Keynote
- iLife '11: iMovie, iPhoto, iTunes, iDVD, iWeb, Garageband
Software

- Final Cut Studio 3.0: Final Cut Pro, SoundTrack Pro, Motion, Color, Cinema Tools, Compressor, utilities

- Final Cut X (pronounced Final Cut Ten)

- Compressor 4

- Motion 5

- Avid Media Composer 7
Software

- AVID Pro Tools 11
- Avid iNews
- Final Draft 8
- SPSS 20
Lab Access

- An alarm code and a key

- Faculty login for the instructor station:
  username: gfaculty  password: t34ch2m3

- Student logins: 4x4 and “changeme” New password must be 6 characters in length.

- Email bud@ou.edu with student’s full name, 4x4, ID number and the course number.
Lab Access

Alternately: Have them go to an open lab (GYLD 1000, 2150) where the lab monitor will get this information and contact us.
Support

- All computer labs, Conference Rooms, office computers in Copeland Hall and Gaylord Hall, GYLD 2025: Buddy Wiedemann, Michael Acker

- bud@ou.edu, bud.ou.edu

- michaelracker@ou.edu

- (405) 314-3446 -- urgent

- Note: GYLD 2020, 2030 -- OU IT supports these rooms. Use phone at instructor station.
Good Practice

- Always logout
- Never shut down
- Restart before you call (true of anything that has a processor.
- Ask students to put trash in the containers provided. Respect others who share the labs.
Good Practice

* Never open an armed lab unless you can say the code mentally. If you have an alarm issue in a lab, contact Buddy 405.314.3446 or Rachel 405.325.5440 immediately. If you don’t, OUPD will contact you in person.

* Be courteous with food and drink. Lids on drinks, keep food off keyboards and desks. Pick up after yourself.
Reminders

Remind students that they may not share their Gaylord login with anyone. We watch logins remotely and check against the sign-in sheets.

Our mission is to do everything possible to provide access to students enrolled in JMC courses who pay for the technology. This requires making sure those who did not pay do not gain access.
PaceSetter
pacesetter.ou.edu

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